CONTACT INFORMATION
Phone: 330-896-7575 ext 616026
E-Mail: froelichdoug@greenlocalschools.org
(Note—I typically do not check voice or e-mail in the evenings, over weekends or holiday breaks)
Need to meet with me: Appointments may be made before or after school at a time that is mutually convenient for both of us.

GRADE SCALE/CALCULATION
As you may (or may not) know, Green High School is operating under a new grading scale this year AND implementing a new method for calculating course grades. See the attached page for information about both. This information is also available on the teacher’s web page.

PERSONAL ELECTRONIC DEVICE POLICY
This school year, students are permitted to use personal electronic devices (cell phones, laptops, I-pads, tablets, MP-3 players, etc.... in common areas such as the hallways and commons. However, teachers are given the discretion to limit use of such devices in the classroom. Personal electronic devices ARE NOT permitted in this classroom (or computer lab/library when we are there). Any devices necessary for educational purposes will be provided by the teacher. Students who violate this policy will be subject to disciplinary actions, and they should refer to the student handbook for a complete description of the school’s policy.

RETESTING POLICY
There is a “retesting” policy in this class for the 2012-2013 school year. That policy can be found on the teacher’s (course) web page.

PLAGIARISM
“Plagiarism is the act of taking another person’s writing, conversation, song or even idea and passing it off as your own. This includes information from web pages, books, songs, television shows, e-mail messages, interviews, articles, artwork, or any other medium. Whenever you paraphrase, summarize, or take words, phrases or sentences from another person’s work, it is necessary to indicate the source of the information within your paper [speech or debate] using an internal citation. It is not enough to just list the source in a bibliography at the end of the paper. Failing to properly quote, cite or acknowledge someone else’s words or ideas with an internal citation is plagiarism.” From: http://www.lib.usm.edu

Students are encouraged to refer to the Green High School student handbook for plagiarism penalties.

CLASSROOM CONDUCT EXPECTATIONS
In order to maintain a positive, productive classroom environment, students are expected to adhere to the following policies and procedures:

All students will be assigned a seat – remain in the seat throughout the duration of the class unless directed otherwise.

Bring all materials to class each day – pen, pencil, paper, book, etc.. Don’t ask to borrow materials.

Students are not assigned individual textbooks – there is a classroom set we will use. When we finish using books, they are to be returned, neatly, to the shelves in the classroom.

Students are encouraged to take care of necessary business before arriving to class. Students will be permitted to use the hall pass three times during a grading period without penalty. If a circumstance exists that requires you to use the pass more often, a note from your parent or the school nurse is necessary.

All students are expected to be in class on time. Students who are late must bring a pass. Excessive tardies will result in further discipline.

The weekly schedule for the course is posted in the classroom each week. Check the schedule to see what we did if you are absent.

All work to be submitted will be placed in the proper tray on my desk. Graded papers will be returned in the tray labeled for this class. Students should get returned papers from the tray in a timely manner. The tray will be emptied every couple of weeks.

Students must come to class ready to submit any work due that day. Hard copies of all assignments will be turned in. Work on a flash drive, students who need to go to the library to print work, etc…. will not be considered submitted on time.

Students are expected to show respect for one another at all times including words and actions.

DISCIPLINE PLAN
Violations the policies and procedures outlines above (as well as those in the student handbook) will result in the following disciplinary measures: “friendly” reminders, detention, conference with me, parental contact, office referral. Serious violations will result in immediate removal from class.

STUDENT CONDUCT DURING SPEECHES
Audience members are expected to show speakers respect and give the speaker their undivided attention during speeches. This includes, but is not limited to, working on other assignments, sleeping, putting their head down on the desk, practicing or reading your speech, talking to another student, texting, etc. Violating these things in inconsiderate and is not acceptable. Audience members who violate these expectations will result in loss of points.

SPEECH MAKE UPS
Students who are absent on the day their name is drawn to speak will be responsible for speaking first on the next school day. Students who do not speak at that time will be penalized half of the value of the speech. Beyond that, failure to speak will result in a zero for the assignment.

INSTRUCTION METHODS
A variety of instructional methods will be used during this course. They include, but are not limited to, minimal lecture & notes, independent study, small group work, homework and in-class work time. The amount of in-class work time and small group work will depend on the ability of the class to remain on task and complete the required work in a productive manner.
Quizzes and tests will be given periodically in order to effectively track student progress throughout the year.

**STUDENT HANDBOOK**
All rules and regulations outlined in the Green High School Student Handbook (including cell phone use, backpacks, etc...) will be enforced in this classroom.

**ASSIGNMENTS/AREAS OF STUDY**
The vast majority of the student’s grade in this course is based on the speeches presented throughout the semester.

Following is a **tentative** list of the major assignments to be completed this semester.

**Speech Portfolio**
Students will take notes throughout the semester on various aspects of the speechmaking process. These notes, and other work, will be kept in a notebook and submitted at the end of each grading period. The notebook will consist of the following

- Notes from each of the six major units of study
- Speech evaluations (rubrics) from the teacher for each speaking assignment
- A midterm self-assessment & goal sheet (completed after the first grading period)
- A final, comprehensive, self-evaluation completed by the student at the end of the semester

**Major Units of Study**
Although classroom notes will be kept to a minimum, it is necessary to present notes on six major units of study. Notes are designed to provide students with the background necessary to successfully prepare and deliver speeches. The major units of study will be

- Developing the Speech (topic selection, audience analysis, steps to preparing a speech)
- Supporting the Speech (research, source analysis, types of supporting material)
- Building the Speech (introductions, conclusions, patterns of organization)
- Writing the Speech (word and vocabulary choice, effective use of language)
- Delivering the Speech (verbal and nonverbal delivery, using visuals, PowerPoint, using the podium)
- Critiquing the Speech (critiquing others, self evaluation, steps for improvement)

**Required Speeches**
*(Not necessarily in this order)*

- Speech of Introduction
- Persuasive Speech
- Speech to Entertain
- Informative Multimedia Speech
- Biography Speech
- Sales Presentation
- Impromptu Speeches (throughout the semester)
Each speech will be accompanied by an outline and, where applicable, a bibliography.

Students will be required to complete and submit a brief self-evaluation after each speaking assignment (except impromptu speeches). Student grades will not be posted in Progress Book until the self evaluation is submitted. The self evaluation form will be posted on the teacher’s web page.

The student will be required to deliver each speech or he or she will receive an incomplete for the course grade.

Extra Credit
Students may earn extra credit by completing the following assignment:

- Attend, in person, a public speech. The speech may not be of another student or a teacher.
- Write a 3-4 paragraph critique and analysis of the speech. Guidelines of the evaluation are
  - One well-developed paragraph introducing the speech and providing background information about the speaker and setting or occasion.
  - One paragraph evaluating the content & writing style of the speech.
  - One paragraph evaluating the speaker’s delivery.
  - One paragraph providing your overall evaluation and assessment of the speech.
- The critique must be typed (12 point font, double-spaced).
- You must provide documentation of attendance at the speech (program, bulletin, photo of the speaker and setting, etc...) This documentation must be attached to the critique/analysis.
- You may complete one outside observation/analysis per quarter. The extra credit must be submitted prior to the end of the quarter in order to receive credit.
- Each extra credit assignment is worth up to 15 points (AP).

Lincoln’s Gettysburg Address/Final Exam
Each student will be required to memorize and recite back Abraham Lincoln’s Gettysburg Address that will count as half of the final exam. The other half of the final will consist of questions from class notes.